

## APPLICATION FOR ARCHITECTURAL REVIEW

### MISCELLANEOUS WORK

(Please print or type)

**This application must be submitted prior to the commencement of work.**

Owner's Name \_\_\_\_\_ Home Tel \_\_\_\_\_ Work Tel \_\_\_\_\_

Owner's Address \_\_\_\_\_

Address of Property to be improved \_\_\_\_\_ Lot # \_\_\_\_\_

Contractor's Name \_\_\_\_\_ Phone # \_\_\_\_\_

Architect's Name \_\_\_\_\_ Phone # \_\_\_\_\_

In accordance with the General Covenants and Restrictions covering the property described above, I/we hereby apply for written consent to commence the following project:

Briefly describe the request (Including Color, Material, and Finish if applicable) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\* Survey required showing all property setbacks with dimensions, seawall and revetment locations. Submit all the applicable information along with this application.

### FOR DEFINITIONS REFER TO ARCHITECTURAL DESIGN REVIEW MANUAL.

Projects shall be completed within time specified in Construction Section of the Architectural Design Review Manual. Projects lasting over allowed time are subject to fines on a per calendar day basis at \$100 per day.

If my application is approved, it is understood that APPROVAL is for the above-described work only and is detailed in the Final Approval letter based upon facts presented. I understand that all approved plans must begin within 90 days of approval or said Final Approval letter becomes null and void. I further understand that architectural review fees are non-refundable should the approved project be delayed or cancelled. Additional fees will be charged to reactivate a project and/or to review new plans.

All rules, regulations and covenants in the Admiral's Cove Master Property Owners Association Architectural Design Review Manual shall be in effect unless specifically delineated and approved on the approved drawings. It is the responsibility of the petitioner (Homeowner) to specifically request any variance or change from the requirements.

The applicant has the sole responsibility for building permits, environmental and governmental permits, engineering tests, drainage, etc. and/or any other areas requiring advice or approval.

Further, each applicant shall be solely responsible for damages to persons and property during the construction or material delivery phase for the above listed request.

Construction hours are 7:00 am to 5:30 pm, Monday through Saturday. Between the hours of 7:00 am and 8:00 am shall be used for organizational purposes. After 8:00 am "noisy" construction may commence, except on Saturday. Any contractor creating a disturbance while working on a Saturday will immediately cease all work for that day at time of oral notice by an agent or representative of the Association. No outside construction work will be permitted on Sundays; however quiet interior work will be permitted. No work on following Holidays or observed Holiday: New Years, Memorial Day, 4<sup>th</sup> of July, Labor Day, Thanksgiving & Christmas Day.

Construction parking will be confined to the subject lot, available street space at the curb bordering the subject lot, or off Admiral's Cove property.

Flagman/Flagmen will be required, at the discretion of the POA or Security, to control overflow parking and traffic. The POA reserves the right to stop construction until such time they deem parking/traffic issues have been remedied or have adhered to POA requests.

Permission is hereby granted for members of the Architectural Design Review Committee (ADR) and/or Admiral's Cove POA staff or their agent to make reasonable inspection of the property prior to, during and following the proposed improvement.

By signing below, Owner and Contractor signifies that he/she is responsible for and bound by all Association Rules, Covenants, Bylaws, Guidelines and all requirements of the Architectural Design Review Manual.

\_\_\_\_\_  
Property Owner Signature (Note: Application will not be reviewed without fee.)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Contractor Signature (Note: Application will not be reviewed without fee.)

\_\_\_\_\_  
Date

**FEE MUST BE SUBMITTED WITH APPLICATION  
(RECEIPT OF FEES DOES NOT CONSTITUTE APPROVAL)**

**OWNER'S FEE**

**Refer to Fee Schedule in ADR Manual**

**Review of Landscape or Hardscape plans submitted separate or together  
requires a \$400.00 fee for inspections**

\$ \_\_\_\_\_

**Additions, New Construction, or Full Landscape/Hardscape Plans require curbing  
replacement at \$150.00 per linear foot.**

\$ \_\_\_\_\_

**Review Fee for work described due with application**

\$ \_\_\_\_\_

Amount Received \$ \_\_\_\_\_ Check # \_\_\_\_\_ Date \_\_\_\_\_

Approved as Submitted \_\_\_\_\_ Approved as Noted \_\_\_\_\_ Advise & Resubmit \_\_\_\_\_ Rejected \_\_\_\_\_

Final Approval Date \_\_\_\_\_ By \_\_\_\_\_

**INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED**